

A. Name of NGO:

Child In Need Institute (CINI)

FCRA Status: Yes

B. Name of the Project:

SHIKSHA – our right to education

C. Coverage and target population to be reached:

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The project will help 30 children (15 girls and 15 boys) from deprived urban families - who have either never been to school or have dropped out, and who have run away from home, have been abandoned or belong to families living below the poverty line and therefore get no material support from their families -to be mainstreamed into government or private boarding schools so that they have opportunities for a better future.

These are primarily street children who are referred to CINI ASHA, the urban wing of CINI, by outreach/field workers, other NGOs, CHILDLINE, or even by the police who find the children in distress on the streets.

D. Need for the Project:

A study conducted in Kolkata some years ago showed that there are nearly 100,000 children out of school in the city. Since then, government and NGOs have been making every effort to ensure that children are not only enrolled but also retained in schools so that they are not lured into child labour, or into petty crime, drugs or other social difficulties. Where children do not have families or supportive families, boarding schools not only provide educational opportunities but also scope for social integration, discipline and a focus for their future. CINI ASHA provides them with shelter for 12-18 months in their half way homes prior to mainstreaming them in schools where they receive counselling, prepare mentally and psychologically for school life. A team of staff make follow up visits to ensure that the children have adjusted to school life and provide counselling to ensure that they have coping skills in and outside the school

E. Beneficiaries:

1. Have you already identified the beneficiaries of the project?

Yes

**2. If not, by when do you propose to identify the beneficiaries?
(Give the date in dd/mm/yyyy format)**

3. State the number of beneficiaries 30

**4. Describe in not more than 20 words, the process you followed
/ will follow to identify the beneficiaries**

The children are identified by our outreach workers around the shelter home, at Sealdah station, or referred by police stations, partner NGOs and local communities who know our work.

F. Project Details:

Please describe below, the main activities involved in your project, what you expect them to achieve, and how you will be able to measure whether the desired outcome is achieved or not. Please also give details of what information/indicators you will report on.

a.

Sr. No.	Activity	Desired Outcome	Indicators to measure Outcomes	Feedbacks/ Reports to be shared with donors

1	Children in age group 6 – 14 mainstreamed into boarding schools	30 children successfully complete each year of schooling	Quarterly reports from schools	Narrative reports prepared by the team leader of the children's programme
2	Follow up visits undertaken to the children in their schools	Children remain in school	Monthly Reports from follow up team MIS generated reports	Narrative reports prepared by the follow up team
3.	Counselling before and after mainstreaming into schools	Children feel confident and have the required social skills and behavioural patterns to cope with school life	Reports from follow up team counsellors	General reports on the progress of the children by the counsellor but maintaining confidentiality about sensitive issues
4.	Developing and maintaining an MIS system	Effective MIS system to monitor progress of each child in place	MIS generated reports on children	Quantative data generated from the MIS system in terms of retention of children in schools

b. Please describe the monitoring plans and reports to be shared in not more than 100 words.

An effective monitoring information system will be in place to ensure that the progress of each child is recorded from the time s/he enters the half way houses to mainstreaming into boarding schools as well as their academic performance. This will help in assessing any additional inputs that the child might require either academically, in behavioural skills or in health services. The records will be kept up to date and reports generated from it will help in the planning process for the child.

Describe in not more than 200 words the activities you have mentioned in the table above

When children are first admitted to the half way house, their details (name, age if known or approx age, family background, reasons for being on the street, health status) on a face sheet. Thereafter a file is opened for each child and the progress of the child is filled on a monthly basis including the reports from the counsellor and the doctor. Academic assessments are conducted for children three times a year, the first one being around April/May to test their existing levels. While in the shelter/half way house, their timetable include 4-5 hours of education 5 days a week and they undergo two more assessments during this period to enable us to understand in which class they might be mainstreamed. CINI ASHA has contacts with a number of government and private residential schools and names of children with their details are sent to the schools 2 months before the new academic year. Thereafter a process of admitting them into schools begins. We send a mix of children to each school - some older, some younger - so that they have a support group in each school. Some children, particularly the older ones, require private tuition when they are in school, others do not. The school authorities inform us about the need when it arises. Follow up visits are made each month to the schools during which meetings are

held with the children in large and small groups as well as with them individually, depending on the need. The staff make records of all these visits.

G. Project Cost Break-up:

Sr. No.	Head of Expense (use the ones applicable)	Units	Rate	Quantity	Amount (Rs)
1	Project Co-ordinator (40% time) Follow up team members	1 2	3000 3500	12 12	36,000 84,000
2	Boarding/hostel fees: why so much? This is actually less than what we pay for most children. Their usual costs are Rs. 1500 including school tuition fees and boarding (hostel, food, clothes, uniforms, books)	30	700	12	252,000
3	Training on life skills for children: why so much? The training requires the use of materials that have to be photocopied, notebooks, sketch pens for the children, as well as payment of trainers' time	2	1000		2,000
4	Travel for Follow up visits: how many people travelling and from where to where? 8 Staff travel from the office to schools located up to 40 kms outside Kolkata. One visit to one school might require train, rickshaw and bus travel. Each school (and there are 19 of them) is visited once a month, sometimes more often if children face difficulties. They often go in teams of 2 - one to deal with administrative issues and to meet the staff, the other meets the children for talking about their academic, social and behavioural progress		500	12	6,000
4	MIS and monitoring: how is it different from office expenses? Maintenance of the software package and time of data entry officer		1000	12	12,000
5	Office expenses: what does it include? telephone, stationery, photocopying, % of costs related to electricity, maintenance	1	675	12	8,000
6	Corpus contribution: why is it included? When donor money is finished, we will use these funds to sustain the programme of education			100,000	100,000

	for children whom we have managed to get into school. Without this, the risk of children dropping out of school is very high.				
TOTAL					
Funding requested from donors through GiveIndia					500,000

The above cost is for one year only. In year 2 and 3, the cost will remain the same

H. Will you provide following financial information/reports to the donor

- a. Proof of all expenses Yes
- b. Fund utilisation statement certified by a Chartered Accountant Yes

I. It may so happen that the donor is only able to fund part of the project. If part funding is given will you be able to complete the project? Yes / No

If yes then what is the minimum amount required? At least 3 lakhs to cover the costs of the children's education. We would reduce the number of follow up visits

Sustainability plan

The interest from the corpus fund contribution along with other local and international contributions will continue to pay the fees to enable the children to stay in school. Every effort will be made to use government schemes (eg Cottage Scheme) that provide free education for orphan children as well as to develop linkages with partner organisations who will, when the children are ready after adequate support and counselling in our half way homes, take them into their educational programmes.

J. Time Frame:

Start Date of the proposed project: 1 May 2008

End Date of the proposed project: 30 April 2011

S.No.	Task to be performed	Duration (in days)	When do you propose to start (Date)	When do you propose to finish (Date)
1.	Children identified by outreach workers	May - July	Started in May 2008	End July 2008
2.	Children enter half way house	- do	- do -	End July 2008
3.	All institutional based services commence - counselling, health care, food, clothes, shelter	One year	- do -	End April 2009
4.	3 Academic assessments	July, November 2008 and March 09		
5.	Mainstreaming process	2 months	April 2009	May 2009

	commences			
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K. Project Validity: When you submit a project to GiveIndia, it is added to our catalogue after due verification. It is not possible to predict if and when the project will be chosen by a donor.

Please state till when this project with the costing stated will be valid? Any time as the children are already in the shelter and the process has begun

It is important that you do not take funding for this project without checking with GiveIndia if the project is in the process of being picked by a GiveIndia donor. Please inform immediately if the project needs to be modified or taken off our catalogue.

L. Add a photo relevant to the project:

If you have a video CD related to this project, send us a copy.

A copy of a CD entitled Amader Katha is being sent by courier

M. Scope for expansion: Can this project be scaled up (taken to other locations or cover more beneficiaries)? Yes/No.

If yes, describe in 2 sentences.

Yes, it can be scaled up by continuing the funding costs for the children in school. Also more children can be mainstreamed in the coming years.

N. What are the key challenges in this project?

Describe in not more than 80 words

One of the key challenges is trying to ensure that children do not drop out of school. Some parents want to take children out of school in Class 7 or 8 to put them into child labour; sometimes it is the attitudes of teachers and other staff towards deprived urban children and this results in a non-acceptance of our children by them and other children.

Increased costs in school fees and other hidden costs (health care, private tuition for instance)

O. Past Experience:

CINI ASHA has been implementing a programme of mainstreaming children into society through educational programmes for the last 8 years. Each year 100 children are put into boarding schools, vocational training institutions or supported in local schools once they have been reunified with their families. Each year 10 of them take their school leaving examinations. This year, two girls will complete their Bachelor's Degree (Hons) examinations and will be taken into the follow up team not only because they understand the psychology of the children but also they will be role models for them.

GOAL India, an Irish donor agency, has supported the education of the girls (Rs. 8.5 lakhs 2007 while ChildHope and Railway Children (both UK based agencies) have provided funding for the boys. The total number of children supported in 2007 was 60. The numbers in 2008 will increase by 40 and we are seeking support for 30 of them. Tuition fees will be covered by other donors but through this project, we hope to pay for their hostel fees.

a. Have you done any projects of a similar nature? Yes

- b. Have you implemented other projects in the same geographical region as the proposed project? Yes

If you have answered yes to either of the above questions, give example of one such project in the following format

Project Name	Children's right to education and protection
Project scope	Deprived urban children
Project Area	Kolkata and surrounding areas
Project size	Rs 26,301,319 over 5 years (ending December 2008)
Project Outcome	More than 2000 children will have been reached by the end of the project period
Project funded by	ChildHope, UK
Describe the project in not more than 200 words	
<p>1. The primary objective of the project is to create a child friendly environment for deprived children - whether in the community, in schools or in institutional care. In the long term, it is to promote their rights to protection and education amongst all those that children come into contact with, including the police.</p> <p>2. Empowerment of the communities to ensure that all children are in school and that over the project tenure, education becomes compulsory and no longer an option. This would be reflected through a reduction in the number of preparatory centres run under the project and a parallel increase in coaching support.</p> <p>3. Advocacy at all levels to ensure that children's rights are not violated. In particular, child rights should be an integral part of all services both by government and non government agencies.</p> <p>4. To achieve the above, the key components have been to run preparatory centres, coaching centres, mainstreaming children into schools both boarding and day schools, support to Childline to restore children, training for the police and NGO partners and development of a child protection policy (CPP) for CINI ASHA and other partners. A CPP is a key tool for all agencies working with children.</p>	

P. About the NGO

Age of the NGO	Established in 1989
Causes for which the NGO works	Improve the quality of life of urban disadvantaged populations and protect the rights of the child through education, health and social mobilisation
Geographies covered	14 municipal wards of Eastern Kolkata
Total number of beneficiaries	8000 to 10,000

Significant achievements (in not more than 100 words)

- We have mainstreamed approx 15,000 children into schools over the last 18 years.
- Some of our children have completed their graduation and now two of them work with us – one was a girl who had dropped out of school and whom we had encouraged to go back to school. The other went through the half way house, then into boarding school, completed an honour's degree and throughout she received educational and other support from us. These young women are part of the follow up team.
- Two young men work with our Childline programme.
- These four young people are role models for the other children
- Each year we rescue and restore 800 – 1000 children who are lost, abandoned, abused or have run away under Childline
- We work closely with government and other non government agencies and are part of several local and national level networks.

Name of Official: Veena Lakhmalani

Designation: Deputy Director (Urban Services)

Date: 7 July 2008

Give India Follow-up Questions

Human resource

- What are the qualifications of Project Coordinator? Did he/she also ran the project last year for 60 students? **She has a master's degree in Sociology and she is also doing a distance learning course on Human Rights. Yes**
- Is his/her monthly salary and Rs. 7500 and is expected to devote 40% of time on this project? What is his/her other engagements? **Her salary has now gone up to Rs. 8000. She runs the girls half way house, short stay home and night shelter and the mainstreaming aspect of her work is what this proposal covers.**
- Have you identified the follow-up team members? What skill-set do they have? Were they involved last year too? Believe, they will be fully dedicated to this project? **The two members of the team are former students of our programme who recently completed their graduate degree, Having been beneficiaries earlier, they are excellent role models for our children. They work full time for this programme.**

Infrastructure

- Which school do you intend to send these children to? **These are a mix of government and private schools located mostly outside Kolkata but two are in the heart of the city.**
- Is the hostel attached to the school or is a separate hostel? **Some have their own hostel and in some cases, the children go to different local schools from one hostel**
- Rs. 700 per student per month seems rather high. Are these rooms single occupancy/ double occupancy? **No, these are dormitories and the costs cover their board and lodging only**
- Does this 700 also include any other kind of costs like food, washing and ironing of clothes etc? If yes, pls enumerate. If no, how are these other living costs taken care of? **We ask parents to make a small contribution wherever possible, and we raise funds from other donors – individual and groups**
- We understand for tuitions you have a separate donor. How are things like school uniform, study material being taken care of? Are those also covered under tuition donation?

Soft Infrastructure

- What does the life skills training entail? Believe it is one-time training and involves cost of

two trainers? (Rs. 1000 each per session) **It covers training materials and the time of the trainers**

- How do the follow-up team members intend to travel to the school for monitoring purposes? Will both of them travel? Are they going to stay in a place near the school to complete their assessment? (If CINI and school are in the same location, this may not be relevant). If it's the same city, is this then the cost for local travel? **The team travels by public transport – rickshaw, local trains and buses. If the staff are carrying many materials – oil, toothpaste, soaps, books etc for the children, and there may be up to 10 children in one hostel, then a car is hired for this purpose. There is no overnight stay involved as all institutional visits are done in one day.**
- What does the MIS cost entail – cost of the software, electricity etc? Which system you intend to use for MIS reports? Trust there should be only one fixed one time cost and not necessarily a running cost. Can you pls share a version of MIS? **This is a database and it needs the time of one data entry officer to keep it up to date,.**
- Can you pls also share a copy of the quarterly report that you have received from school in the past? **The report from the school is the children's academic report. The staff prepare quarterly reports on the basis of their visits to the children**
- What all does office expenses include – **telephone, electricity, maintenance, stationery**

Others

- Since this project is only for one year, if you do not get any funding for the second year for some unfortunate reason you run the risk of not being able to bear the hostel fee for the second year. Do you have some backup plans? What understanding do you have from partner schools, other donors etc. **We have put in a proposal to another donor for a 3 year project from 2009 onwards. If this is received, we will increase the number of children to whom we will provide services.**
- Do you expect any drop-outs in these 30 students because of family reasons, inability to adjust in the school environment based on your past experience? If yes, what is the success or failure rate? For the drops out, how do you intend to utilise the cost that was earmarked for them. **There is a 5-10% drop out, more amongst the boys than the girls and those who cannot cope with education are then assessed for appropriate vocational training which also requires costs.**
- You haven't answered part H of the questionnaire - Will you provide following financial information/reports to the donor? **I have now filled in that section**
- Even if we could get you only Rs. 4 lacs from the donor, trust it will suffice for the purpose of this project as the request for balance Rs. 1 lac is for the corpus? **Yes, it will but it will only cover the children for one year. The corpus helps to build support for more than one year if we get corpus funds from various donors.**